

# TOWN OF RIVER FALLS

## Certified Survey Map Review Application

To be filed with the Town of River Falls Plan Commission along with the certified survey map.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Application submitted by: \_\_\_\_\_ Phone: \_\_\_\_\_

Location of property or legal description: Section \_\_\_\_\_, Town \_\_\_\_\_, Range \_\_\_\_\_.

Lot size: \_\_\_\_\_, Zoning district: \_\_\_\_\_, Current use: \_\_\_\_\_

Improvements: \_\_\_\_\_ Easements: \_\_\_\_\_

• Town Zoning Administrator: signature: \_\_\_\_\_ date: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

• Pierce County Department of Land Management contact person: signature: \_\_\_\_\_

date: \_\_\_\_\_ Comments: \_\_\_\_\_  
\_\_\_\_\_

• Department of Natural Resources: Comments: \_\_\_\_\_

\_\_\_\_\_ date: \_\_\_\_\_

• City of River Falls Zoning Administrator: signature \_\_\_\_\_ date: \_\_\_\_\_

Comments: \_\_\_\_\_

**Note – It is necessary to consult with the City Zoning Administrator only if the property is located in the Extra Territorial Zone, or in the Plat Review Area (see Zoning Administrator).**

I certify that the information I have provided in this application is true and accurate.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Include \$ \_\_\_\_\_ fee payable to Town of River Falls.

Date filed: \_\_\_\_\_ Action taken: \_\_\_\_\_

# Certified Survey Map Approval

## Check List

1. Meet with Town officials for their recommendations.

- Zoning Administrator: \_\_\_\_\_ Phone # \_\_\_\_\_

2. Meet with Pierce County and City of River Falls zoning officials for their recommendations.

- County Zoning Office: Pierce County Courthouse. Phone # 273-6747

- City Zoning Administrator: River Falls City Hall. Phone # 425-0900  
(Required only if property is located in the Extra Territorial Zone)

3. Contact the Department of Natural Resources if required by Zoning Administrator due to Flood Plain restrictions.

- \_\_\_\_\_ Phone # \_\_\_\_\_

4. Have a preliminary certified survey map drafted.

- Contact your surveyor: \_\_\_\_\_ Phone # \_\_\_\_\_

5. Get your request on a Town of River Falls Plan Commission agenda at least 14 days before the Commission meets. (Meetings are held the first and third Mondays at 6:30 P.M.) The applicant or a representative with significant knowledge of the CSM must be present. The Zoning Administrator will direct the Town Clerk of when to place your request on a Town of River Falls Plan Commission agenda.

6. Get Town Board approval.